



OFFICE OF HOUSING

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
WASHINGTON, DC 20410-8000

JAN 07 2015

Dear Manufactured Housing Manufacturer:

Re: Implementation of Installation Standards and Procedures for HUD Administered States

The U.S. Department of Housing and Urban Development (HUD), Office of Manufactured Housing Programs, is pleased to announce that pursuant to the National Manufactured Housing Construction and Safety Standards Act of 1974 as amended by the Manufactured Housing Improvement Act of 2000, 42 U.S.C. 5401 et seq. (the Act), HUD is readying the launch of the Model Manufactured Home Installation Standards Program in the states that HUD administers. The Manufactured Housing Installation Program is intended to enforce regulations set forth in 24 Code of Federal Regulations (CFR) Part 3280, 3282, 3285, and 3286 in states that do not administer their own installation programs.

Pursuant to Section 605 of the Act, 42 U.S.C. 5404, HUD has secured the services of SEBA Professional Services, LLC to assist with the development, implementation and enforcement of all aspects of the Manufactured Housing Installation program in these states. SEBA will assist HUD by collecting data, developing processes and procedures, training materials, outreach and communications for the installation program.

Since our goal is to minimize any impacts to the industry, we will initially roll-out a new installer training program and procedures in two pilot states in 2015 in order to assess the effectiveness of the new program prior to implementation in the other states. We will communicate more specific timing on the implementation time frames for all states in a subsequent letter in 2015.

HUD would appreciate your cooperation with SEBA in order to ensure that this process is as smooth as possible. To assist with our data collection efforts and under the authority of OMB-2502-0233 please provide SEBA with the following information for the HUD administered states listed below within the next 30 days:

- A list of dealers/retailers you work with which includes their addresses, contact person, telephone numbers, and email addresses
- A list of any installers you work with which includes their addresses, contact person, telephone numbers, and email addresses
- A count of the number homes that you have sold to be installed in each of the states listed below:

Alaska	Maryland	New Hampshire	Vermont
Connecticut	Massachusetts	New Jersey	Wisconsin
Hawaii	Montana	Rhode Island	Wyoming
Illinois	Nebraska	South Dakota	

You can send the information or any questions you may have to SEBA through any one of the following methods:

- Email: hudinfo@sebapro.com

or

- Mail: Office of Manufactured Housing Programs
C/O SEBA Professional Services, LLC
1325 G Street, NW Suite 500
Washington, DC 20005
Attention: Christine Sheridan and/or Michael Henretty
- Phone: 202-552-7356
- Fax: 202-379-3340

Should you have any questions concerning this matter, please contact Angelo Wallace of this office at 202-402-3848.

Sincerely,



Pamela Beck Danner
Administrator
Office of Manufactured Housing Programs