

Dear Executive Director

The Office of Public and Indian Housing is pleased to inform you that the Capital Fund program (CFP) grant awards for formula grants and, where applicable, Replacement Housing Factor grants(s) for your Public Housing Agency (PHA) for Fiscal Year (FY) 2013 have been posted to the HUD PIH Website for Capital Fund Program located at:

<http://www.hud.gov/offices/pih/programs/ph/capfund/index.cfm>

We recommend that you bookmark this website for future reference. On the website you will also find Notice PIH 2011-24 (HA) as well as a timeline of key processing dates. The Notice identifies general requirements for all PHAs as well as specific requirements for qualified and non-qualified PHAs. Please read the Capital Fund Program Awards Notice carefully.

To view the grant information and access your Annual Contributions Contract (ACC) Amendments for your PHA, go to the Website identified above. A PHA may have up to three different grants, a formula grant, a first increment RHF grant, and a second increment RHF grant. By signing the ACC Amendment, your PHA is agreeing to comply with the Capital Fund Program statute (i.e., Section 9 of the United States Housing Act of 1937, as amended, and the regulations including 24 CFR Parts 905, 941 and 968).

**DUNS number Registration in the System for Award Management (SAM).**

The Office of Management and Budget (OMB) requires that all applicants for HUD financial assistance have a DUNS number and that the DUNS number is registered in the SAM. In order for HUD to record a PHA's Capital Fund grant(s) obligation in the Accounting System, a PHA must have a valid DUNS number with a current registration (i.e., the PHA's registration has not expired in SAM.) This is a reminder that you are responsible for keeping the registration for your PHA's DUNS number current in SAM. (The functions currently performed under the SAM were previously the responsibility of the Central Contractor Registry (CCR)).

**PIC Updates to email Addresses and Contact Information.** When sending emails to PHAs and contacting Executive Directors of PHAs, the Department uses the PIC data base. For corrections to the PHA's email address or contact information, please make the appropriate update in the PIC data system. PHAs are responsible for ensuring that their email address and contact information is accurate.

If you have any questions after reading the Capital Fund Program Awards Notice as well as the additional processing guidance that is posted to the website, contact your local HUD Field Office or send an email to [PIHOCI@HUD.gov](mailto:PIHOCI@HUD.gov) with Capital Fund Processing as the subject line.