



December 17, 1998

TO: All Tribal Government Leaders and Tribally Designated Housing Entities (TDHEs)

FROM: Jackie Johnson, Deputy Assistant Secretary, P

TOPIC: Line of Credit Control System

SUBJECT: Process for Accessing the Indian Housing Block Grant Funds Received Under the Native American Housing Assistance and Self-Determination Act of 1996 in the Line of Control Credit System

This guidance outlines the procedures that a recipient will follow to access Indian Housing Block Grant (IHBG) funds through the Line of Credit Control System (LOCCS).

Funding under the Native American Housing Assistance and Self-Determination Act of 1996 (NAHASDA) will be made available for affordable housing activities to Indian tribes or tribally designated housing entities (TDHEs) if their Indian Housing Plan (IHP) is found to be in compliance with the requirements of NAHASDA. The Area Office of Native American Programs (AONAP) will notify the recipient of the requirements for accessing the IHBG funds in LOCCS including submission of the following:

1. Form HUD-52734-B, Funding Approval/Agreement. The AONAP will sign and send three copies of this form to the recipient for signature by their authorizing official. One of the signed form HUD-52734-B is to be retained for the recipient's files and two originals returned to the AONAP for processing.

2. Form HUD-27054 and Standard Form 1199A - If the tribe has not been set up in LOCCS through participation in other HUD programs; e.g., Community Development Block Grant, HOME, Emergency Shelter Grants, United States Housing Act of 1937 (USHA), etc., form HUD-27054, LOCCS Voice Response System, Access Authorization and Standard Form 1199A, a Direct Deposit Sign-up form must be sent to the AONAP for purposes of draw down privileges.

Form HUD-27054 is to be submitted by each staff person who will perform draw down or query functions. Once this form has been received and reviewed by HUD, a user identification number and instructions for accessing the LOCCS-VRS system will be sent to the staff member who will access LOCCS. For detailed instructions on the use of LOCCS, refer to Notice PIH 97-39 (HUD), issued July 16, 1997.

If a tribe has been established in LOCCS for other HUD programs, form HUD-27054 must be revised to reflect the addition of the Indian Housing Block Grant program. The LOCCS program code for the Indian Housing Block Grant program is IHBG (insert in block 5a of form HUD-27054).

SF-1199A - This form is to be submitted by a first-time recipient to identify bank routing information.

3. General Depository Agreement - form HUD-51999 - this form is to be submitted by a first-time recipient (tribes and TDHEs not having had prior grants with HUD, recipients dissolving their relationship with a former umbrella IHA, etc.) to establish the requirements for HUD grants with a primary banking institution. Please fill out and submit to the AONAP.

This form is being revised to reflect the changes brought about by the implementation of the IHBG funds. All tribes and TDHEs will be notified of these changes as they are developed.

As the recipient under NAHASDA, the tribe or TDHE will assume the responsibilities and obligations required to effectively carry out the new block grant program. A list of the documents that are necessary to acquaint the recipient with the requirements of NAHASDA includes but is not limited to:

Public Law 104-330 - The Native American Housing Assistance and Self-Determination Act of 1996

Transition Notice dated January 27, 1998

Final Rule - 24 CFR Part 1000

Procurement requirements as listed under 24 Part 85

Reporting Requirements under 24 Part 85

Environmental requirements under 24 Part 58 or Part 50

Labor requirements of Sec. 104(b) of the Act

Tenant or homebuyer selection requirements contained in the recipient's HUD approved admissions policy or which comply with Sections 203, 205 and 207(b) of NAHASDA

Copies of Notices and forms can be obtained on the Internet at <http://www.hud.gov> or by contacting the HUD Customer Service Center at 1-800-767-7468.