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PROGRAM GUIDANCE

PROGRAM: Resident Opportunities and Self Sufficiency

FOR: Tribal Government Leaders and Tribally Designated Housing Entities

R.J.B.

FROM: Rodger J. Boyd, Deputy Assistant Secretary, PN

TOPIC: Fiscal Year 2004 Super Notice of Funding Availability for the Resident Opportunities and Self Sufficiency Program

Purpose: The purpose of this guidance is to provide tribes and tribally designated housing entities (TDHEs) with a summary of the Department's Fiscal Year (FY) 2004 Super Notice of Funding Availability (SuperNOFA) for the Resident Opportunities and Self Sufficiency (ROSS) Program that was published in the Federal Register on May 14, 2004.

Background: The purpose of the ROSS Program is to provide grants to Public Housing Agencies (PHAs), tribes and tribally designated housing entities (TDHEs) and non-profit organizations (including grass-roots and other charity and community-based organizations) for the delivery and coordination of supportive services and other activities designed to help Public and Indian housing residents attain economic self-sufficiency and elderly residents and residents with disabilities continue to live independently.

Program Information: The following chart summarizes the funding categories available, eligible applicants and amounts available for each category:

GRANT	ELIGIBILITY	DUE DATE	TOTAL AMOUNT AVAILABLE
Resident Services Delivery Model (RSDM) - Elderly and Persons with Disabilities	Indian tribes, TDHEs, resident organizations (ROs) for tribal entities and nonprofits including grassroots, faith-based and other community-based organizations.	07/01/04	\$11,400,000

RSDM -Family	Indian tribes, TDHEs, ROs for tribal entities and nonprofits including grassroots, faith-based and other community-based organizations.	07/16/04	\$16,000,000
Homeownership Supportive Services (HSS)	Indian tribes, TDHEs, ROs for tribal entities, nonprofits including grassroots, faith-based and other community-based organizations.	08/10/04	\$13,200,000

Application submission requirements: Applications must address general SuperNOFA requirements as well as specific ROSS Program requirements. General requirements are published separately from the ROSS Program requirements in the Federal Register and begin on page 26942 of the Federal Register, Vol. 69, No. 94. The specific ROSS Program requirements begin on page 27442.

Highlights of the ROSS component of the FY 2004 SuperNOFA:

- All of the forms necessary to submit applications for the FY 2004 funding round are available in the General and Program Sections of the SuperNOFA. Separate Application Kits are not available for the ROSS Program in FY 2004.
- Eligible applicants may submit an application for more than one funding category; however, separate applications must be submitted for each category.
- Tribes and TDHEs need not serve an RO in order to apply for the FY 2004 ROSS funding year.
- A nonprofit applicant must include a letter support from a tribe or TDHE in order to be eligible to apply for funding under the ROSS Program.
- Grantees may hire a Project Coordinator to create a resident group to promote self-sufficiency efforts on the reservation.
- For those who have prior year ROSS grants, applicants for FY 2004 will be rated on prior year performance.
- All applicants are required to obtain a Dunn and Bradstreet Universal Numbering System (DUNS) Number before receiving an award from HUD. Refer to the General section of the SuperNOFA for information regarding this requirement.

Suggestions for developing a successful application:

- ✓ Applicants are required to have adequate documentation showing that they have in place a 25 percent match in cash or in-kind donations. Letters of support or Memorandums of Understanding must be on the appropriate organization's letterhead. This is a threshold requirement. Details are located in Section II, Definition of Terms.
- ✓ Forms must be complete and signed by the applicant's Executive Officer.
- ✓ All documents must be attached according to the sequence listed in each funding category of the SuperNOFA. This information begins in Section IV and is located on page 27449 of the Program section.

- ✓ Threshold items must be included in the application at the time of submission. If they are missing, the application will not be reviewed.
- ✓ Tribes and TDHEs must submit an original and two copies of the application developed for the ROSS Program to the Denver Program Office of Native American Programs (ONAP) located at 1999 Broadway Street, Suite 3390, Denver, CO 80202, by the time indicated in the SuperNOFA. **In addition to this location**, applicants must also submit a copy to the Grants Management Center addressed as follows:

Name of ROSS Funding Category
2001 Jefferson Davis Highway, Suite 703
Arlington, VA 22202

See the General Section of the SuperNOFA for detailed mailing and delivery instructions. Please do not mail the original or a copy of the application to the Area ONAP.

If you need additional assistance regarding submission of your FY 2004 ROSS application, contact Carol Quinlan at the Denver Program ONAP. She can be reached on (303) 675-1613.