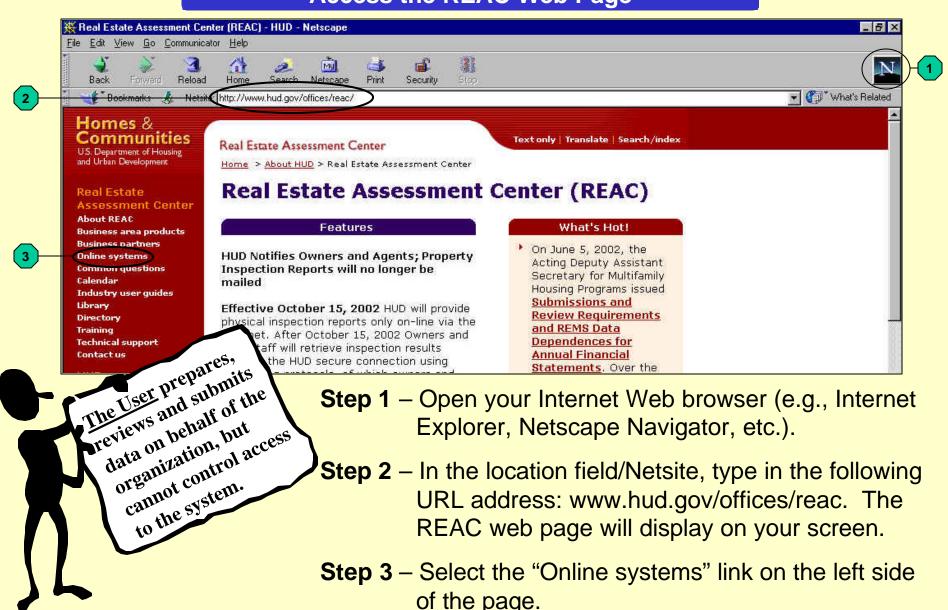




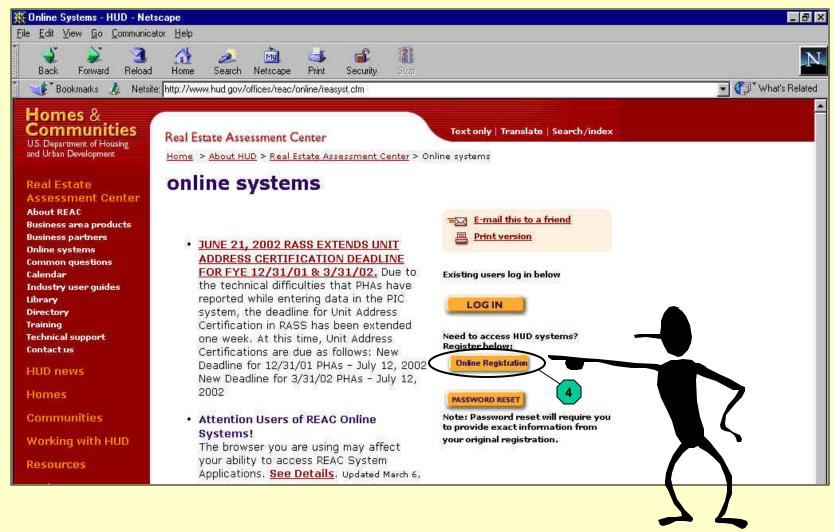
### **Access the REAC Web Page**







## **Access the Online Registration Page**

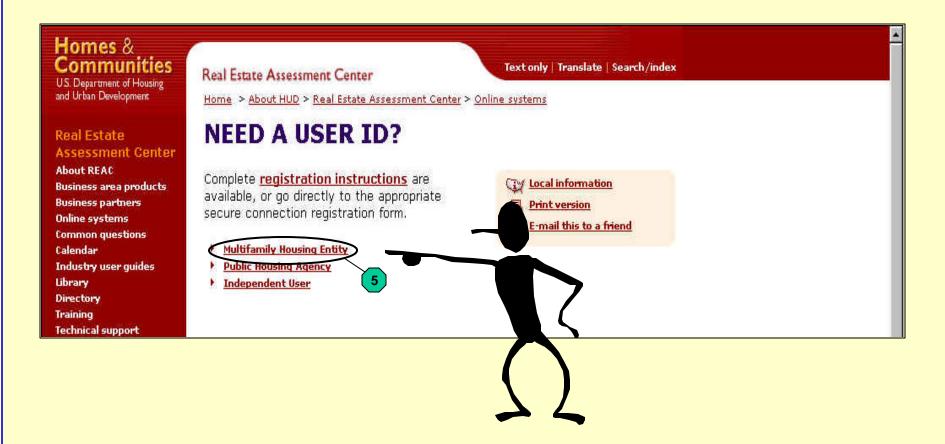


**Step 4** – Move to the right of the Online Systems page and select the "Online Registration" button.





### **Access the Online Registration Page**



**Step 5** – Move to the left of the page and select the "Multifamily Housing Entity" link, which will display the Multifamily Coordinator and User registration form.





## **Complete the Registration Form**

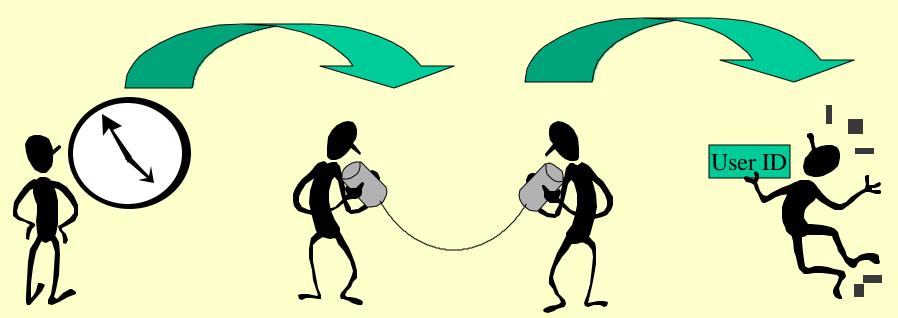
- **Step 6** Select the "User" *Application Type* radio button.
- Step 7 Complete the form by filling out all the fields. Remember the password you choose AND how you entered it.
- Step 8 Select the "Send Application" button. A confirmation page will display on your screen (not shown). If the information you entered is accurate, select the "Confirm/Submit" button. If corrections are necessary, select the "Cancel Application" button.

Application Types Coordinator  User  6
First Name: Middle Initial: Last Name: Social Security Number:
Organization Information  • Provide the name of the Public Housing Authority you represent  • Provide the Number of the Public Housing Authority you represent  Organization Number  Organization ID:
Provide your e-mail address.  • Include your e-mail user name, the @ sign and [servicename com/eth/org/nev/etc.]. For example jsmith@aol.com, johndoe@adv.org, hfdb84a@prodigy.com  E-mail Address:
Choose a Password.  • You will enter your password each time you use this service. Your password should be 6 characters in length and should be comprised of letters and numbers (for example, braids). Do not use punctuation or special characters. Important Your password will be recorded EXACTLY as you type it, so make a note if you enter in upper and lower case.
Password: Re-enter Password for Verification:
Mother's Maiden Name.  • Please provide this information for future verification when processing password reset requests.  Mother's Maiden Name:
Send Application Clear-Fields 8





### **How to Obtain Your User ID**



**Step1** – Wait at least 24 hours after you have registered online for a Multifamily User ID.

**Step 2** – Contact your Multifamily Coordinator to request your Multifamily User ID.

Step 3 – Once your Multifamily Coordinator provides you with your Multifamily User ID, you can Log in.

#### For Further Assistance

• For further assistance with obtaining a Multifamily User ID or use of the SS/SSI system, please contact the PIH-REAC Technical Assistance Center at 1-888-245-4860.

