



***DISASTER HOUSING ASSISTANCE PROGRAM FOR HURRICANE IKE
FINANCIAL DATA SCHEDULE REPORTING OF CLOSE-OUT SETTLEMENT***

Background

This document provides information on how to properly report activity related to HUD's close-out settlement of DHAP-Ike on the Financial Data Schedule (FDS).

In August and September of 2008, Hurricanes Ike and Gustav struck the United States, causing catastrophic damage and the displacement of individuals from their homes and communities. On September 23, 2008, the Department of Housing and Urban Development (HUD) and the Federal Emergency Management Agency (FEMA) executed an Interagency Agreement under which HUD was to act as the servicing agency of the Disaster Housing Assistance Program for Hurricane Ike (DHAP-Ike).

Pursuant to FEMA's grant authority, FEMA grants were provided to local PHAs to administer DHAP-Ike on behalf of FEMA. PHAs received both administrative fees and rent subsidy funds that were used for the management of the program, including case management, and to make rental assistance payments on behalf of eligible families to participating landlords.

FASS-PH reporting instructions for DHAP-Ike were posted on the FASS-PH website and are still available under "Highlights" or can be accessed through the following link: [DHAP-Ike Financial Data Schedule Reporting](#).

This document augments those earlier instructions by providing guidance on the proper reporting of the close-out settlement of the program. PIH Notices 2008-38 and 2008-45 provide further background and guidance for DHAP-Ike.

FDS DHAP-Ike Reporting

DHAP-Ike funding remains separate and distinct from the PHA's regular voucher program; both in terms of source and use of the funding. Therefore, the DHAP-Ike program, including any unused administrative fees, will continue to be reported *separately* on the FDS under 14.IKE. For additional information on how to add DHAP-Ike "column" to the FDS, please refer to "Adding DHAP-IKE to the FASS-PH Submission" at the bottom of this document.

HUD Close-out Settlement Process

DHAP-Ike is no longer active, and HUD has recently completed a close-out settlement with most of the PHAs that administered this program. As part of the settlement process, all unused rent subsidy funding, including funds used for security and utility deposits, were to be returned to the Federal Government. If these funds have not yet been returned, the

funds should be reported on FDS line 331: Accounts payable – HUD PHA programs under FDS column 14.IKE.

PHAs also earned administrative service fees, case management fees, and one-time placement fees for administering DHAP-Ike. These fees were not part of close-out settlement; any unused fees remain with the PHA and would be reported as either restricted cash or investments under FDS column 14.IKE. While these unused fees remain with the PHA, the funds are restricted and may be used only to fund disaster or emergency related purposes. “Disaster related” includes continuing case management service for families aided under DHAP-Ike.

Adding DHAP-IKE to the FASS-PH Submission

To add the “DHAP-IKE Program” column on the FDS, click “PHA Info” on the top navigation bar, select “Program+”, then select “Add Program”. Enter the CFDA number, in this case 14.IKE, click “Go” and then click “Add Program”. The “Program Selection” page will appear with the newly added program at the bottom of the page. Click “Save”. Please note that 14.IKE is a proxy CFDA number and is only used for FDS reporting.