

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

Special Attention of:  
Departmental Staff

Transmittal for Handbook No.: 0771.02 REV-3            Issued: October 2006

1. This Transmits: Handbook 0771.02 REV-3, Administrative Grievance.
2. Summary: This Handbook is a revision of Handbook 771.2 REV-2, Administrative Grievances.
3. Changes: HUD Handbook 771.2 REV-2, dated April 30, 1984, is canceled and replaced by this handbook.
4. Significant Changes:
  - A. New names of the two-level grievance process, Initial Grievance and Final Grievance, are replacing the Informal Grievance and Formal Grievance titles.
  - B. A Fact Finder process is replacing the Grievance Examiner process.
  - C. Both the Initial Grievance Officer and Final Grievance Officers have the option of using the Fact Finder process.
  - D. Most of the processing time frames have been changed to correspond with a seven (7) day calendar week. Many of the time frames have been lengthened to include weekend days, i.e., five (5) calendar days have been extended to seven (7) calendar days.

5. Filing Instructions:

Remove:    Insert:

HUD Handbook 771.2 REV-2    HUD Handbook 0771.02 REV-3  
dated April 30, 1984            dated October 2006

ARHL:    Distribution:    W-3-1

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