

FHA Catalyst: Case Binder Module User Guide Change Overview

U.S. Department of Housing and Urban Development

December 2024

Release 7.40

Solution Information

	Information		
Solution Name	FHA Catalyst: Case Binder Module		
Solution Acronym	N/A		
Release Number	7.40		

Change Overview

Section Title	Description	Figure Link
Case Binder Home Page	A new Servicing Binder Logo has been added to the home page	<u>Figure 1 Case Binder</u> <u>Module Home Page</u>
Transfer of an FHA Case Number	 Once a Case has been transferred in FHAC the original Mortgagee will no longer have access to any information on FCAT. FHAC functionality will remain the same. Once a Case has been transferred in FHAC the new Mortgagee will be able to use the Create Binder function to manage the case, like any other case. There is a 20-minute delay between when the case is transferred in FHA Connection and the new Mortgagee will have the ability to create a new binder 	NA
Cancelation of an FHA Case Number	Once a Case has been cancelled in FHAC, the Mortgagee will no longer have access to the binder information in Catalyst. Records will be removed from all List Views.	NA
	New Functionality: HUD will have the ability to request a Servicing binder. Once requested the Servicer, once they access Catalyst, will have the ability to view the requested binders, via the list views.	
Servicing Binder	 If the binder has been assigned to a specific User, that User will see the Binder, based on the binder status under one of five List Views. All My Requested Servicing Binders My Pending Submission Servicing Binders My Submitted Servicing Binders My Received Servicing Binders If the binder has not be assigned to a specific User, the binder will only be seen under the "All" List View User will use the binder link to start the binder submission process. Link will take User to the Binder screen where they can upload the required documentation and submit the file back to HUD 	<u>Figure 2 Case Binder</u> <u>Data Screen</u>

 Once submitted- HUD can either reject or accept the information 	
 If HUD rejects the submission- the binder status will change to Pending Submission and add the rejection notice to the Bell Icon at the top of the page (next to the user's name) 	
 If HUD accepts the submission- the binder status will change to Received and will be locked from further updates. 	

Catalyst Home Page

Description

New home page for Catalyst when signing into the Case Binder Module

New Version

CATALYST			A () CNER	
	Mortgagee Administrators can now enter the profiles for FHA Claims Users. You are no long Resource Center to enter data into this field. E information, see the updated Mortgagee Adm	M-ID for their institution's users into user er required to send requests to the FNA for detailed instructions on entering this inistitutor User Guide.	Key Resources	
			Tools and Resources for Single Family Mortgagees	
		2	Resources for Multifamily Lenders	
			Quick Links	
			Follow @FHAgov on Twitter	
		<i>7≕</i> 7	Connect with us at "Federal Housing Administration" on Linkedin	
	Case Binder	Servicing Binders	For system questions or endorsement issues, please email answers@hud.gov	
			For SFDMS reporting questions, please email to sfdatarequests@hud.gov	
			Please remember to include the FHA Case	

Figure 1 Case Binder Module Home Screen

Managing a Servicing Binder

Description

A new section was added to the FHA Catalyst system. It will allow the Servicer to receive and fulfill electronic binder review requests.

New Version

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Notifications	Mark all as read ×
Servicing Request Servicing Request w rejected by the FHA status. Please review and resolve the issue	011-3112363 Rejected ith Case Number 011-3112363 has been and is now in Pending Submission v the comments on the servicing request es ASAP.

Figure 5 Servicing Binder Reject Message