Sample Timeline for MTW Flexibility II Cohort Applicants of Moving to Work (MTW) Expansion

Consideration Window

WEEKS 1-8 (through 09/22/23): Upon publication of the MTW Flexibility II Cohort Request for Applications

- Review the PIH Notice requesting applications for MTW Flexibility II Cohort of the MTW Expansion.
- Work with PHA residents, staff, and stakeholders to decide if participation in MTW Flexibility II Cohort of the MTW Expansion is a good fit.
- Review the MTW Flexibility II Cohort eligibility criteria.
 (see Section 5(B) of PIH Notice 2023-20)
- Review the resources and webinars on MTW Flexibility II Cohort website.
- If the PHA decides to move forward with the MTW Flexibility II Cohort of the MTW Expansion, develop a timeline for the PHA to incorporate all requirements of the PIH Notice requesting MTW Flexibility II Cohort applications.

MTW Plan and MTW Flexibility II Policy Development

WEEKS 9-12 (through 10/20/23):
After Consideration of MTW Status

- Begin development of Part I of the MTW Plan and Application Package (MTW Plan and Administrative Efficiencies Information).
 - (see Section 5(C) of PIH Notice 2023-20)
- Work with PHA staff, residents, and stakeholders to develop MTW Plan.
- Finish complete draft of Part I of MTW Plan and Application
 Package, considering feedback already received.

Public Hearing and Consideration of Feedback

WEEKS 13-16 (through 11/17/23): After draft of Part I of the MTW Plan and Application Package is complete

- Publish notice that a hearing will be held on the MTW Plan and Application Package.
 (make complete draft of Part I of the MTW Plan and Application Package available for public inspection for AT LEAST 30 DAYS)
- Hold a public hearing to discuss the draft of Part I of the MTW Plan and Application Package.
- Consider public comments received to-date and incorporate them into Part I of the MTW Plan and Application Package where appropriate.

Finalization and Submission of MTW Plan and Application

WEEKS 17-19 (through 12/08/23): At least 15 days after public hearing

- Finalize Part I of the MTW Plan and Application Package and complete Appendix 2 (the description of public process) and Appendix 4 (other supporting documentation).
- Obtain necessary signatures for Appendix 1 (Certifications of Compliance) and Appendix 3 (HUD Form 2991, HUD Form 50071 and SF-LLL).
- Obtain PHA Board of Commissioners approval of the MTW Plan and Application Package by resolution.

(AT LEAST 15 DAYS after public hearing)

- Assemble final MTW Plan and Application Package (including Part I and the appendices in Part II).
- Submit complete MTW Plan and Application Package to HUD in Microsoft Word or PDF format by email to MTWFlexibilityII@hud.gov.

(NO LATER THAN 12/08/23)

How to Use this Sample Timeline:

This sample timeline is an example of how a PHA might utilize the application window to accomplish the required public process. It is meant only as a guide.

The three time-related, mandatory requirements are shown in *BOLD CAPITAL ITALICS*. While all of the tasks from the PIH Notice requesting MTW Plans and applications for the MTW Flexibility II Cohort remain in effect, the dates shown in the sample timeline are guidelines only.