



U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT  
WASHINGTON, DC 20410-5000

OFFICE OF PUBLIC AND INDIAN HOUSING

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**Special Attention of:**

Directors of HUD Regional and Field  
Offices of Public Housing; Public Housing  
Agencies that Administer the  
Housing Choice Voucher Program

**Notice PIH 2023-04**

Issued: March 15, 2023

This notice supersedes  
Notice PIH 2021-26 and  
remains in effect until  
amended, superseded, or  
rescinded.

Cross References: Notices PIH 2021-26;  
PIH 2020-28; PIH 2019-20; Notice 2009-08,  
and Further Consolidated Appropriations  
Act, 2020 (Public Law 116-94), enacted  
on December 20, 2019, Consolidated  
Appropriations Act, 2021, enacted on  
December 27, 2020, Consolidated  
Appropriations Act, 2022, enacted on  
March 15, 2022, Consolidated Appropriations  
Act, 2023, enacted on December 29, 2022.

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**Subject: Foster Youth to Independence Initiative**

**1. Purpose.** This notice supersedes Notice PIH 2021-26, Foster Youth to Independence Initiative. This notice makes the following major changes from Notice PIH 2021-26:

1. Sets forth the process by which PHAs may apply for \$30 million in new incremental voucher assistance made available by the Consolidated Appropriations Act, 2023 (Public Law 117-328), referred to hereafter as “the 2023 Act,” enacted on December 29, 2022, and the Consolidated Appropriations Act, 2022 (Public Law 117-103), enacted on March 15, 2022, and any carryover funding remaining from the 2021 Consolidated Appropriations Act (Public Law 116-260, referred to hereafter as “the 2021 Act”) and the Further Consolidated Appropriations Act (Public Law 116-94, referred to hereafter as “the 2020 Act”).
2. Sets forth what happens if additional funding is made available for this purpose in future appropriations acts.

3. Introduces a New VMS field for Foster Youth to Independence Vouchers and clarifies VMS reporting requirements for FYI Tenant Protection Voucher (TPV) awards made under Notice PIH 2019-20.
4. Adds changes to threshold requirements for PHAs with small FYI/FUP allocations and allows for PHAs that fall under the utilization threshold to submit an additional narrative to justify the need for more vouchers based on actual leased or issued vouchers and/or their plan to improve utilization.
5. Clarifies that PHAs must comply with the Fostering Stable Housing Opportunities (FSHO) amendments (Section 103 of Division Q of the Consolidated Appropriations Act, 2021 (Public Law 116-260)) which provides, in part, an extension of the 36-month time limit for up to an additional 24 months if FYI/FUP youth meet certain requirements. HUD published an FSHO implementation notice in the Federal Register on January 24, 2022 (87 FR 3570).

2. **Background.** Through the Foster Youth to Independence (FYI) initiative, HUD provides Housing Choice Vouchers (HCVs) for youth eligible under the Family Unification Program (FUP), subject to funding availability. Throughout this notice, these vouchers are referred to as FYI vouchers.

The Consolidated Appropriations Act, 2023 (Public Law 117-328), referred to hereafter as “the 2023 Act,” enacted on December 29, 2022, and the Consolidated Appropriations Act, 2022 (Public Law 117-103), referred to hereafter as “the 2022 Act,” enacted on March 15, 2022, each provide that up to \$15 million (for a total of up to \$30 million) shall be available on a non-competitive basis to PHAs that partner with public child welfare agencies (PCWAs) to provide assistance to FUP-eligible youth under Section 8(x) of the U.S. Housing Act of 1937 (42 U.S.C. 1437f(x)). HUD is making this funding available through this notice. HUD expects approximately \$659,000 remaining from the 2021 Act and the 2020 Act will also be utilized.

This notice explains the eligibility and application requirements for FYI voucher funding, and how applications will be processed.

3. **Summary.** Through this targeted allocation, HUD is investing in local, cross-system collaborative efforts to prevent and end homelessness among youth with a current or prior history of child welfare involvement. The success of this effort requires that community partners coordinate effectively to identify, target, and connect eligible youth at-risk of or experiencing homelessness to housing and related supports. This notice calls for PHAs, PCWAs<sup>1</sup>, and

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<sup>1</sup> **Public Child Welfare Agency (PCWA)** means the agency that is responsible under applicable State law for determining that a child is at imminent risk of placement in out-of-home care or that a child in out-of-home care under the

Continuums of Care (CoCs) to work together to determine the most appropriate intervention for each young person.<sup>2</sup>

4. **Impact on awards and requests under Notice PIH 2021-26.** The program requirements for awards under Notice 2021-26 remain the same. Requests submitted to HUD by PHAs pursuant to PIH Notice 2021-26 prior to the publication of this notice do not need to be re-submitted.
5. **Funding.** The 2023 and 2022 Acts each provide that, of the \$30 million appropriated for FUP, \$25 million shall be made available for FUP youth. Furthermore, of that \$25 million, up to \$15 million shall be made available on a non-competitive basis to PHAs that partner with public child welfare agencies to identify FUP-eligible youth. HUD is making the total of up to \$30 million (up to \$15 million from the 2023 Act and up to \$15 million from the 2022 Act) available on a non-competitive basis through this notice. Additionally, HUD made available \$15.3 million, of which \$5.3 million is from carryover funds, under the Foster Youth to Independence Competitive NOFO (FR-6600-N-41). The funding in this notice will be made available to expand the FYI initiative.

Subject to the following conditions, HUD will accept and process the PHA requests for non-competitive FYI vouchers under this notice on a rolling basis:

- A. **Funding remains available.** HUD will utilize up to \$15 million of the FUP appropriated amount under the 2023 Act and up to \$15 million of the FUP appropriated amount under the 2022 Act and expects approximately \$659,000 remaining from the 2021 Act and the 2020 Act will also be utilized, for FYI awards under this notice. This means eligible applications will be processed and funded until such time as there is no longer funding remaining under the notice.
- B. **Non-competitive FYI funding in subsequent years.** If additional funding is made available for this purpose in future appropriations acts, HUD may continue to make awards under this notice rather than issue a new notice. HUD will review each years' appropriations Act to ensure that continued use of this notice is fully consistent with the law. If an appropriations Act adds additional requirements or establishes new conditions regarding this

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supervision of the public agency may be returned to his or her family, or that a youth is at least 18 years and not more than 24 years of age and left foster care, or will leave foster care within 90 days, in accordance with a transition plan described in section 475(5)(H) of the Social Security Act, and is homeless or is at risk of becoming homeless at age 16 or older. For states that have privatized child welfare, the agency designated to conduct child welfare on behalf of the state may be considered a PCWA.

<sup>2</sup> **Continuum of Care (CoC)** – the group organized to carry out the responsibilities required under 24 CFR part 578 and that is composed of representatives of organizations, including nonprofit homeless providers, victim service providers, faith-based organizations, governments, businesses, advocates, public housing agencies, school districts, social service providers, mental health agencies, hospitals, universities, affordable housing developers, law enforcement, organizations that serve homeless and formerly homeless veterans, and homeless and formerly homeless persons to the extent these groups are represented within the geographic area and are available to participate.

funding, HUD will publish a revised notice. Otherwise, all awards will be subject to the requirements of this notice.

C. **Notice remains in effect.** Until HUD rescinds, suspends, or supersedes this notice, it remains in effect.

6. **PHA Eligibility Requirements.** A PHA requesting assistance under this notice must meet all of the eligibility requirements described below.

A. **PHA currently administers the Housing Choice Voucher (HCV) Program.** The PHA must have an existing ACC with HUD for HCVs. Nonprofit administrators of HCV mainstream assistance, which by statute are classified as PHAs solely for the purpose of administering HCV mainstream assistance, are ineligible for FYI.

B. **PHA eligibility based on utilization of existing FUP and/or FYI awards.** The following threshold requirement only applies to PHAs that presently administer FUP and/or FYI vouchers.

1. Where the PHA has a combined FYI and/or FUP (as applicable) size of no more than 10 vouchers, the PHA may request FYI vouchers if the validated VMS data reflects at least 50 percent utilization under the Foster Youth to Independence – Leasing field and/or FUP- Leasing field.
2. Where the PHA has a combined FYI and/or FUP (as applicable) size of 11 or more vouchers, the PHA may request FYI vouchers if the validated VMS data reflects at least 90 percent utilization under the Foster Youth to Independence – Leasing field and/or FUP- Leasing field.
3. The following criteria is only for PHAs that do not meet the utilization threshold requirement outlined above, as applicable. These PHAs may be eligible for an exception to the utilization criteria with the submission of a narrative that explains, to HUD’s satisfaction, why the PHA does not meet the utilization criteria and requires the award of FYI vouchers.

- a. **Project-Basing FYI and/or FUP.** PHAs that have initiated the solicitation process to project-base FYI and/or FUP vouchers in accordance with 24 C.F.R. 983 that do not meet the threshold may be eligible under the Project Basing Exception.

If the required criteria are met; The PHA’s FYI and/or FUP units “formally identified” for project-based vouchers (PBV) will be removed from the PHA’s “total FYI and/or FUP vouchers awarded to date” denominator when

calculating FYI and/or FUP utilization rate. The resulting utilization rate must still meet the utilization rate described above, as applicable. PHA-owned units, existing units, newly constructed units, and substantially rehabilitated units are eligible to be included.

Per Notice PIH 2017-21, PHAs must submit PBV information (outlined in Attachment C, 2, a) no later than 14 calendar days prior to undertaking actions outlined in Attachment C, 2, b, to email: [PBVsubmission@hud.gov](mailto:PBVsubmission@hud.gov).

To be eligible for this exception, PHAs must submit a copy of their confirmation email received from [PBVsubmission@hud.gov](mailto:PBVsubmission@hud.gov) in response to the PHA's notification of intent to project-base FYI and/or FUP vouchers documenting review and approval of required information to [FYI@hud.gov](mailto:FYI@hud.gov), with subject field entitled "PHA Code PBV Confirmation Email," when submitting their request via the FYI Form.

- b. **Families Searching for a Unit.** Validated VMS data does not account for families that have been issued an FYI and/or FUP voucher that has not resulted in a lease-up. This may result in a PHA not meeting the utilization threshold, while having a need for additional FYI vouchers.

To be eligible for this exception, PHAs must submit a narrative, with subject field entitled "PHA Code Narrative," to [FYI@hud.gov](mailto:FYI@hud.gov) when requesting FYI vouchers via the FYI Form. The narrative must be no more than 2 pages, 12-point font and provide the reason your agency does not meet the utilization threshold and has a need for FYI vouchers. Depending on the PHA's circumstances, the narrative may include:

- a. An explanation that the PHA meets the utilization threshold, but this is not yet reflected in validated VMS data. The explanation should include the date of each lease-up, by voucher type (FYI and/or FUP), that is not reflected in validated VMS data; and/or
- b. A certification that all available FYI and/or FUP vouchers have been issued and the PHA expects lease-up that meets the utilization threshold. The narrative should include a description of the actions being taken to assist FYI and/or FUP voucher holders successfully lease-up.

PHAs should review their submitted and validated VMS data to determine whether they meet the utilization threshold criteria.

- C. **Referral received.** A request for assistance may not be made until the PHA has received a referral of an eligible youth from the partnering PCWA.

**7. PCWA Roles and Responsibilities.** The partnering PCWA must meet the following requirements.

- A. **Identify eligible Youth.** The PCWA must have a system for identifying eligible youth within the agency's caseload and for reviewing referrals from the PHA or a third party such as a State, local (including schools), philanthropic, faith-based organizations, CoC, or a CoC recipient it designates.
- B. **System of Prioritization.** Given the limited nature of this resource, the PCWA must have a system of prioritization for eligible youth based upon level of need and appropriateness of the intervention.
- C. **Written Certification.** The PCWA must provide written certification to the PHA that a youth is eligible.
- D. **Supportive Services.** The PCWA must provide or secure a commitment for the provision of supportive services that are required to be offered.

**8. Required Supportive Services.** Eligibility to receive funding under this notice to administer FYI vouchers requires that the PCWA provide or secure a commitment for the provision of supportive services for participating youth to assist the youth in achieving self-sufficiency. The services listed in (A) through (E) below must be secured and made available for a period of 36 months to eligible youth receiving rental assistance through this notice. HUD encourages full participation in self-sufficiency services as appropriate for the participating youth.

- A. Basic life skills information/counseling on money management, use of credit, housekeeping, proper nutrition/meal preparation; and access to health care (e.g., doctors, medication, and mental and behavioral health services).
- B. Counseling on compliance with rental lease requirements and with HCV program participant requirements, including assistance/referrals for assistance on security deposits, utility hook-up fees, and utility deposits.
- C. Providing such assurances to owners of rental property as are reasonable and necessary to assist eligible youth to rent a unit with a voucher.
- D. Job preparation and attainment counseling (where to look/how to apply, dress, grooming, and relationships with supervisory personnel, etc.).

- E. Educational and career advancement counseling regarding attainment of general equivalency diploma (GED); attendance/financing of education at a technical school, trade school or college; including successful work ethic and attitude models.

Eligibility to receive funding under the notice to administer FYI assistance requires that the PCWA provide or secure a commitment of supportive services for participating youth to assist the youth in achieving self-sufficiency. The PHA or another partnering entity may provide some of the supportive services if it has the resources and expertise to do so.

Administrative fee reserves may be used to cover costs for the supportive services listed above (A-E) with HUD approval. Please refer to Notice PIH 2022-14 (for information on FY 2022 appropriations Act provisions on administrative fees) and Notice PIH 2022-18 (which details the expanded uses of these fees based on the "other expenses" language in the appropriations Act).

**9. Youth Eligibility.** The population eligible to be assisted with funding under this notice are youth certified by a PCWA as meeting the following conditions:

1. Has attained at least 18 years and not more than 24 years of age;
2. Left foster care, or will leave foster care within 90 days, in accordance with a transition plan described in section 475(5)(H) of the Social Security Act; and
3. Is homeless<sup>3</sup> or is at risk of becoming homeless<sup>4</sup> at age 16 or older.

Eligibility is not limited to single persons. PHAs may not exclude pregnant or parenting youth from service, because excluding families with children would violate the Fair Housing Act. Thus, any pregnant or parenting youth who otherwise meets the definition of youth must be served by the grantee.

**10. Partnership Agreement.** PHAs applying for assistance under this notice must first enter into a partnership agreement with a PCWA. HUD strongly encourages adding other important partners, such as the State, local (including schools), philanthropic, faith-based organizations, and the CoC, or a CoC recipient it designates, to the partnership. The partnership agreement may take the form of a Memorandum of Understanding (MOU) or letters of intent between the parties. At a minimum, the partnership agreement must clearly address the following:

- A. **Define eligible youth.** Define youth eligible to receive assistance under this notice using the criteria in Section 9 of this notice.

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<sup>3</sup> **Homeless** refers to the population included in the definition of this term at 24 CFR 578.3.

<sup>4</sup> **At Risk of Becoming Homeless** means the population defined as "At Risk of Homelessness" at 24 CFR 576.2.

B. **Supportive Services.** List the supportive services to be provided to eligible youth receiving rental assistance through this notice. All of the services identified in Section 8 of this notice must be provided. These services must be provided for a period of 36 months. The organization(s) to provide these services must be identified.

C. **Address PHA responsibilities.** The following PHA responsibilities must be identified:

- a. The PHA, upon receipt of a referral(s) from the PCWA of an eligible youth, must compare the name(s) with youth already on the PHA's HCV waiting list. Any youth on the PHA's HCV waiting list that matches with the PCWA's referral must be assisted in order of their position on the waiting list in accordance with PHA admission policies. Any youth certified by the PCWA as eligible and not on the HCV waiting list must be placed on the waiting list (pending HCV eligibility determination). If the PHA has a closed HCV waiting list, it must reopen the waiting list and place on the waiting list an FYI applicant youth who is not currently on the PHA's HCV waiting list. The PHA may reopen the waiting list to accept an FYI eligible youth without opening the waiting list for other applicants. The requirements at 24 CFR 982.206 for giving public notice when opening and closing the waiting list apply.
- b. Document that youth are informed of their eligibility for supportive services and the duration of the availability of those services.
- c. Amend the administrative plan in accordance with applicable program regulations and requirements.

D. **Address PCWA responsibilities.** The following PCWA responsibilities must be identified:

- a. PCWA must have a system for identifying eligible youth within the agency's caseload and review referrals from the PHA, and other important partners, such as the State, local (including schools), philanthropic, faith-based organizations, and CoC, or CoC recipient it designates, as applicable.
- b. PCWA must have a system for prioritization of referrals to ensure that youth are prioritized for an FYI voucher based upon level of need and appropriateness of the intervention.
- c. PCWA must provide written certification to the PHA that a youth is eligible. The certification must specify how the youth meets the eligibility requirement outlined in Section 9 of this notice.
- d. PCWA must provide or secure a commitment for the provision of required supportive services.



E. **Address Third-Party Responsibilities.** Where other partners, such as the State, local (including schools), philanthropic, faith-based organizations, and the CoC, or a CoC recipient it designates, will be party to the partnership agreement, the responsibilities of the entity must be identified, such as:

1. Integrate the prioritization and referral process for eligible youth into the third party or coordinated entry process.
2. Identify services, if any, to be provided using third party or CoC program funds to youth who qualify for third party or CoC program assistance.
3. Make referrals of eligible youth to the PCWA.

**11. Role of Third Parties.** HUD strongly encourages participation of State, local (including schools), philanthropic, faith-based organizations, and the CoC, or a CoC recipient it designates. These parties may play a critical role in identifying eligible youth in the community at risk of or experiencing homelessness that are no longer part of the child welfare system. Further, these parties may provide or leverage supportive services on behalf of the youth.

The CoC plays a role in identifying eligible youth in the community at risk of or experiencing homelessness that are no longer part of the child welfare system. Through the CoC's coordinated entry process, referrals of eligible youth to the PCWA are able to be made based on prioritization of need and appropriateness of the intervention. Further, CoC recipients may provide supportive services using CoC program funds to youth who qualify for CoC program assistance. Youth who are part of the PCWA's active caseload do not have to be added to the CoC's coordinated entry process.

**12. Minimum and Maximum Request.** There is no minimum request size. A PHA request may be as small as one voucher. Given the limited nature of this resource, each PHA is limited to an initial maximum award of 25 FYI non-competitive vouchers in a federal fiscal year (October 1 through September 30). PHAs that have not reached the maximum annual cap may submit more than one application.

PHAs that have been awarded the initial maximum cap of 25 FYI non-competitive vouchers in the federal fiscal year beginning October 1st through September 30th of that year, that have validated VMS data to reflect the PHA has achieved at least 90 percent utilization of vouchers reported under the Foster Youth to Independence – Leasing/ MTW – Foster Youth To Independence – Leasing field may request up to an additional 25 vouchers. PHAs will not be awarded more than 50 FYI non-competitive vouchers in a federal fiscal year.

An application for vouchers under this notice may not occur until the PHA has received a referral of an eligible youth by the partnering PCWA. The request for FYI vouchers must match the number of referrals of eligible youth.

Applying for funds under this notice does not exclude PHAs from pursuing funding a future notice of funding opportunity, assuming all eligibility requirements of the NOFO are otherwise met.

- 13. Value of Voucher.** The value of the FYI voucher is dependent on the Per Unit Cost (PUC) identified by HUD for the PHA. If a PHA has concerns regarding the sufficiency of the funding based on the PUC, the PHA can request higher funding within 12 months of the award effective date based on actual costs and rent reasonableness. Inquiries about PUC increases may be directed to PIH's Financial Management Division (FMD) mailbox at [PIH\\_Conversion\\_Actions@hud.gov](mailto:PIH_Conversion_Actions@hud.gov).
- 14. Prioritization.** Given the limited number of FYI vouchers, the PCWA is required to consider how they are prioritizing youth for referrals. The intent of prioritization should be to ensure that youth are prioritized for housing resources and related services based upon level of need and appropriateness of the intervention. For youth still involved in the child welfare system, the permanency goals of the young person should be taken into account. Prioritization must be designed in a way that is consistent with fair housing and civil rights requirements. PCWAs are reminded that any prioritization process must not discriminate based on race, color, religion, sex (including sexual orientation and gender identity), disability, familial status, or national origin. The prioritization process must also be consistent with [HUD's Equal Access requirements](#).
- 15. Voluntary Participation.** PHAs are not required to request and/or administer assistance under this notice. Further, PHAs may choose to request less than the maximum number of FYI vouchers available to them in a given year.
- 16. Application Process.** An application that does not meet all eligibility requirements will be deemed ineligible and will not receive FYI vouchers under this notice.
  - A. Content of the Application.** A PHA that wishes to request vouchers under this notice must complete the FYI Request Form on the FYI webpage. The FYI webpage is accessible at the following link:  
[https://www.hud.gov/program\\_offices/public\\_indian\\_housing/programs/hcv/fyi](https://www.hud.gov/program_offices/public_indian_housing/programs/hcv/fyi).
  - a. FYI Form.** The form requests responses of the following information:
    1. PHA Code.
    2. Indicate the type of submission (New or an Update to a prior submission).
    3. Indicate if the PHA is requesting vouchers under this notice.

4. Name of partnering PCWA responsible for making eligibility determinations and referrals to the PHA.
  5. Name of third-party partners, as applicable.
  6. Name of entity(ies) providing the required supportive services.
  7. Certification that the PHA has entered into a partnership agreement with the PCWA, and any third party(ies) it designates (as applicable). The PHA must provide a statement that it is certifying to the partnership.
  8. Select if the PHA has a FUP and/or FYI (as applicable) utilization of at least 90 percent at the time of request, or if the PHA has a combined FUP and/or FYI (as applicable) size of no more than ten (10) vouchers and has leased at least 50% of its FUP and/or FYI (as applicable) vouchers at time of request. If the PHA does not meet the required utilization and plans to submit additional documentation select, "My PHA believes that it does not meet the utilization requirement and therefore, has submitted additional documentation: a narrative and/or PBV confirmation email to FYI@hud.gov with appropriate subject line(s)." If this item is not applicable to your agency, select, "N/A. My agency does not administer FUP and/or FYI."
  9. Indicate the number of vouchers being requested in numeric form.
  10. Identify the eligible youth by code, alias, initials, or full name.
  11. Indicate PHA received certification of eligibility for the youth(s) named above.
  12. For PHAs that have been awarded the initial maximum cap of 25 vouchers in this fiscal year and are requesting additional vouchers (up to 25), select that the PHA will not be awarded more than 50 FYI non-competitive vouchers in this federal fiscal year. If this is not applicable, please select, "N/A. My agency has not already received 25 FYI vouchers in the fiscal year through the non-competitive process."
  13. For items 13 through 15, please provide contact information (name, email, and phone) should HUD need to follow-up.
  14. Indicate the individual that is completing the form.
  15. Enter the email of the individual completing the form.
- b. **Form HUD-52515.** Please email the attachment of a completed form HUD-52515 to the Office of Housing Voucher Programs (OHVP) at FYI@hud.gov, copying the Field Office Public Housing Director. The subject line of the email should have the following format [PHA Code Form HUD-52515 Request for FYI Vouchers]. The email must come from the Executive Director, Chief Executive Officer, or individual of equivalent position of the PHA. Only complete the first page of the form. The Form HUD-52515 is accessible at the following link:  
<https://www.hud.gov/sites/dfiles/OCHCO/documents/52515.PDF>.

- c. **Additional Documentation: (Narrative and/or PBV Confirmation Email (as applicable).)** A PHA may be eligible for exceptions to the utilization criteria if it does not meet the utilization threshold and requires the award of FYI vouchers. Please email the narrative and/or PBV confirmation email (as applicable) as an attachment to [FYI@hud.gov](mailto:FYI@hud.gov). See Section 6.B.3.a. and b. for more details regarding the required documentation.
- B. **Processing of Applications.** Before a PHA's request for assistance may be approved, the following steps must occur.
  - a. **Eligibility Review.** HUD will review to verify that:
    - 1. All of the required information identified above has been submitted; and
    - 2. The PHA meets the eligibility requirements in Section 6 of this notice.
  - b. **Eligibility Determination.** After review of the application, HUD will:
    - 1. Advise the PHA to modify its request, if necessary, to meet the requirements of this notice;
    - 2. Deny any request that fails to meet the requirements of this notice and notify the PHA by email of the denial; or
    - 3. Determine that the request meets the requirements of this notice.
- C. **Funding Process.** Approved requests will be referred to PIH's Financial Management Division (FMD) and Financial Management Center (FMC) for further processing.

The funding process is intended to result in issuance of an amended ACC to the PHA to administer the FYI voucher(s) within 60 business days.

**17. Additional Program Requirements.** The following program requirements apply:

- A. **Utilization.** HUD will monitor the utilization of vouchers awarded through this notice on an annual basis and any unutilized voucher assistance that is no longer needed will be recaptured and reallocated as required by the 2023 Act. PHAs should consider recapture if it continues to face severe difficulties with leasing up FYI vouchers despite working with their PCWA and HUD Field Office.
- B. **Youth Failure to Use Voucher/Turnover.** Should a youth fail to use the voucher, the PHA may issue the voucher to another eligible youth if one has been identified.

- a. ***PHAs must continue to use FYI vouchers awarded under this notice for eligible youth upon turnover.*** If another eligible youth is not available, the PHA must notify HUD before the end of the calendar year, and HUD will reduce the PHA's HCV assistance to account for the removal of the FYI assistance from the PHA's HCV baseline. PHAs will see the adjustment in their utilization the next calendar year. Notification should be provided to [FYI@hud.gov](mailto:FYI@hud.gov) and the PHA's respective Financial Management Center Financial Analyst.
- b. **Reporting.** PHAs must maintain a special program code for FYI voucher participants in line 2n of the Family Report (form HUD-50058) or line 2p of the MTW Family Report (form HUD-50058 MTW), as applicable. The special program code is "FYI." PHAs must also properly record the date the PHA issues the voucher to the youth, and the date of admittance to the program. Lines 2b, for the effective date, and 2h must be used to report the date the PHA initially admitted the youth into the program.

PHAs must also report leasing and expense information for these vouchers in the VMS, Form HUD-52681B. The "Foster Youth to Independence – HAP and Leasing" or "MTW - Foster Youth To Independence HAP and Leasing" category, as appropriate for your PHA, must be used.

The total number of vouchers leased for all FYI Vouchers awarded including FYI TPV vouchers should no longer be reported in the FUP field. This went into effect for the March 2022 data submission.

- C. **Length of Assistance.** As required by statute, an FYI voucher may only be used to provide housing assistance for youth for a maximum of 36 months. However, youth who first lease a unit with an FYI voucher after the date of enactment of the Fostering Stable Housing Opportunities (FSHO) amendments may receive an extension of the 36-month time limit of assistance for up to an additional 24 months if they meet the requirements of FSHO. FSHO applies to eligible youth who first leased or leases a unit after the date of enactment of FSHO, December 27, 2020, which includes youth who will be assisted with funding under this Notice. See HUD's FSHO implementation notice published in the Federal Register on January 24, 2022 (87 FR 3570).
- D. **Administrative Plan.** The PHA administrative plan must be amended in accordance with applicable program regulations and requirements.
- E. **Lead-Based Paint Requirements.** When providing education or counseling on renting housing that may include pre-1978 housing you must inform participating youth of their rights under the Lead Disclosure Rule (24 CFR part 35, subpart A) and the Lead Safe Housing Rule (subparts B, R, and, as applicable, F-M).

- 18. FYI TPV Administration.** Awards of FYI TPVs continue to be administered under the requirements of Notice PIH 2019-20. This includes turnover requirements and the requirement to inform HUD should a youth not use a voucher or leave the program. For example, FYI TPVs awarded under Notice PIH 2019-20 “sunset” when a youth leaves the program. This means that the PHA cannot reissue FYI TPV assistance issued under that notice to another youth when an initial youth exits the HCV program. HUD does not have authority to allow the voucher to be used for a youth other than the one identified in the request.
- 19. Paperwork Reduction Act.** The information collection requirements contained in this document have been approved by the Office of Management and Budget (OMB) under the Paperwork Reduction Act of 1995 (44 U.S.C. 3501-3520). The OMB control numbers are 2577-0169 and 2577-0282. In accordance with the Paperwork Reduction Act, HUD may not conduct or sponsor, and a person is not required to respond to, a collection of information unless the collection displays a currently valid OMB control number.
- 20. Further Information.** Questions concerning the policies described in this notice may be directed to the Housing Voucher Management and Operations Division, Office of Public Housing and Voucher Programs, FYI mailbox at [FYI@hud.gov](mailto:FYI@hud.gov).



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Dominique Blom  
General Deputy Assistant Secretary  
for Public and Indian Housing