



Department of Housing and Urban Development
Intergovernmental Personnel Act Assignment
Office of General Counsel Review
 For Use with Intergovernmental Personnel Assignments

I. PURPOSE: This form provides a summary of the proposed arrangement between the Department of Housing and Urban Development (HUD) and an eligible organization under Title IV of the Intergovernmental Personnel Act (IPA) of 1970 (5 U.S.C. 3371-3376). Departmental policy requires the Office of General Counsel (OGC) to review such agreements for non-federal employees being assigned to the Department to ensure the assignment does not pose a conflict of interest.	
A. <i>Employee Name (Last, First, Middle)</i>	
B. <i>Current Position Title</i>	
C. <i>Pay Plan, Series, Grade (if applicable)</i>	
D. <i>Assignment is</i> <input type="checkbox"/> New <input type="checkbox"/> Extension	E. <i>Projected Start and End Dates</i>
II. PARENT ORGANIZATION	III. GAINING ORGANIZATION
A. <i>Name of Organization (Including specific office or division)</i>	B. <i>Name of Organization (Including specific office or division)</i>
IV. OGC ADMINISTRATIVE LAW DIVISION -- REVIEW OF IPA AGREEMENT	
<input type="checkbox"/> CONCUR: The organization is an eligible organization under Title IV of the Intergovernmental Personnel Act. Eligible organizations include state or local governments, institutions of higher learning, or other organizations as defined by 5 U.S.C. 3371(4).	
<input type="checkbox"/> NON-CONCUR: The organization is not an eligible organization under Title IV of the Intergovernmental Personnel Act. OGC does not recommend this assignment.	
Comments:	
<i>Name, Title</i>	
Signature	Date

V. OGC PERSONNEL LAW DIVISION -- REVIEW OF IPA AGREEMENT

- CONCUR: This IPA agreement is consistent with applicable OPM and HUD policies, statutes, and regulations.
- NON-CONCUR: This IPA agreement is not consistent with applicable OPM and HUD policies, statutes, and regulations.

Comments:

Name, Title

Signature

Date

VI. OGC ETHICS AND APPEALS DIVISION – REVIEW OF IPA AGREEMENT

- CONCUR: There are no conflict-of-interest implications associated with the IPA agreement which would prevent this assignment. OGC will advise employee of ethics rules and any necessary training while assigned to HUD
- NON-CONCUR: There are conflict-of-interest implications associated with this IPA agreement. Due to ethical concerns, the ethics office does not recommend this assignment.

Comments:

Name, Title

Signature

Date

VII. OCHCO RECEIPT AND ACKNOWLEDGEMENT

Name, Title

Signature

Date