



## MANUFACTURED HOUSING CONSENSUS COMMITTEE

1.888.602.4663 | [MHCC@HUD.GOV](mailto:MHCC@HUD.GOV) | [MHCC@HOMEINNOVATION.COM](mailto:MHCC@HOMEINNOVATION.COM)

# DRAFT MINUTES MHCC STRUCTURE AND DESIGN SUBCOMMITTEE MEETING

November 16, 2022

# DRAFT MINUTES

## MANUFACTURED HOUSING CONSENSUS COMMITTEE (MHCC) STRUCTURE AND DESIGN SUBCOMMITTEE MEETING

November 16, 2022

### Call to Order

The Manufactured Housing Consensus Committee (MHCC) Structure and Design Subcommittee meeting was held on Wednesday, November 16, 2022, at the Holliday Inn Washington Capitol in Washington D.C. The meeting took place during a break of the full MHCC meeting which was held from November 15-17, 2022. Kevin Kauffman, Administering Organization (AO) Home Innovation Research Labs, called the roll and announced that a quorum was present. See [Appendix A](#) for a list of meeting participants.

### Introduction and Opening Remarks

Teresa Payne, Administrator of the Office of Manufactured Housing Programs, and Designated Federal Officer (DFO) welcomed the MHCC members and meeting participants to the meeting.

### Approval of the Minutes

**Subcommittee Motion to Approve the November 12, 2020 MHCC Structure and Design Subcommittee meeting minutes.**

Maker: Robert Parks

Second: Dave Anderson

The motion carried unanimously.

### Log Items Assigned to Structure and Design Subcommittee

The Subcommittee worked on the assigned Log Items. The Subcommittee Chair introduced each Log Item and opened the floor for discussion.

**LOG 226: § 3280.305 (K)(3)**

**Subcommittee Motion: Disapprove**

Maker: Robert Parks

Second: Aaron Howard

The motion carried unanimously via voice vote.

Subcommittee chair Cameron Tomasbi provided some background on the item reading the reason statement and introducing the subcommittee members to Log 226. The subcommittee discussion revolved around whether or not attic access was sufficient or even helpful when there are issues with the ducts in the attic. Some of the members disagreed stating that they would either go through the roof or the gable end to gain access to the attic. Attics in low slope roofs are typically not very tall and attic access from inside the house may not provide adequate access to all ducts. The subcommittee felt that the frequency of potential problems was not enough to require attic access as requested in the Log Item. Subcommittee members noted that this is a rare occasion but attic access hatches inside the units create excess air infiltration, that could be unnecessary. Members also noted that this item is partially addressed by Log 131.

Subcommittee chair Cameron Tomasbi thanked the MHCC members for their time and participation. DFO Payne thanked the MHCC and Subcommittee members for their work.

The MHCC Structure and Design Subcommittee adjourned at 4:01 p.m.

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## Appendix A: Subcommittee Attendees

<b>Structure and Design</b>		
<b>3280 Subpart A, B, C, D, E, J</b>		
	<b>Name</b>	<b>Attendance</b>
General Interest / Public Official	Tara Brunetti	Y
	Aaron Howard	Y
	James Husom	Y
	Robert Parks	Y
Producers	Peter James	N
	Leo Poggione	N
	Manuel Santana	Y
	Cameron Tomasbi	Y
User	Dave Anderson	Y
	Rita Dilenno	Y
	Joseph Sullivan	Y
	Russell Watson	N

### **HUD Staff**

Dennaire Anderson  
Tommy Daison  
Alan Field  
Christina Foutz  
Leo Huott  
Jason C. McJury  
Teresa Payne  
Jun Shi

### **AO Staff, Home Innovation**

**Research Labs**  
Kevin Kauffman  
Elina Thapa

### **Meeting Planner Contract**

**Staff**  
Courtney Marshall, CGMP  
Antoinette Price  
Kim Rich, CGMP

### **Guests**

Josh Adams  
Grant Beck  
Lesli Gooch  
Mark Weiss  
Hon. William Sherman  
James Turner  
Daniel Weber