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Subject: Important HOPWA Reminder: Period of Performance and Financial Drawdowns for HOPWA Grants

Important HOPWA Reminder: Period of Performance and Financial Drawdowns for HOPWA Grants

This Important HOPWA Reminder Message contains financial management reminders for all HOPWA grantees administering formula, competitive, and CARES Act grants (HOPWA/HOPWA-C/HOPWA-CV/HOPWA-C-CV) to promote local and on-going reviews of current grant balances against allowable timelines for spending.

The Office of HIV/AIDS Housing (OHH) wants to ensure all HOPWA funds are drawn down in a timely manner and the needs of low-income people with HIV in each grantee's service area are met. Spending delays and/or unspent funds can leave HOPWA-eligible households vulnerable to housing instability and homelessness and can be interpreted to signal a lack of need for these resources. These spending delays can also be an indicator of broader financial management concerns that represent a need for strengthened internal controls.

On March 27, 2020, the president signed the [Coronavirus Aid, Relief, and Economic Security \(CARES\) Act](#) into law, with a package of emergency health and economic supports intended to provide immediate assistance for the emerging pandemic. Through the CARES Act, HOPWA was supported by an appropriation of \$65 million for the purpose of COVID-19 response and preparedness. The grants associated with the CARES Act are now winding down. The White House [announced](#) an end to the COVID public health emergency effective in May 2023 while acknowledging that the impacts of the pandemic would become part of our narratives and cultures going forward. Federal offices, local governments, communities, and families across the country have been moving toward a post-pandemic world. The Office of HIV/AIDS Housing offers gratitude to the HOPWA grantees and project sponsor teams who worked tirelessly during the depths of the pandemic to help ensure the housing stability and safety of HOPWA-eligible households.

As OHH and our Technical Assistance providers are working with grantees across the country to wind down CARES Act activity, we are also continuing to track activity in all open HOPWA grants. Many communities had trouble with timely expenditure of CARES Act funds when combined with all other HOPWA and federal funding, largely due to impacts of the pandemic. However, as we embrace the post-pandemic era, it's more important than ever to ensure that every dollar intended to assist HOPWA-eligible households reaches them in a meaningful way.

Important reminders:

- All HOPWA grants have a three-year term starting on the date of grant agreement execution. This three-year term is the Period of Performance (PoP). Grantees should reach out to their HUD Field Office Representative if there are questions about the PoP for any HOPWA grant.
- During the PoP, grantees must make draws through the Integrated Disbursement and Information System (IDIS) no less than quarterly, meaning at least every 90 days. Consistent and regular draws by the grantee support timely reimbursements to project sponsors in the community. Additionally, consistent draws provide HUD a clear picture of up-to-date costs that have been incurred.
- When the 3-year HOPWA PoP ends, [2 CFR 200.344](#) Close-out Regulations allow for 120 days to reconcile financial information and make final draws in IDIS. HOPWA grants are blocked in IDIS after this 120-day period. Grantees should make any final draws for costs incurred during the PoP and then work with their HUD Field Office Representative to begin the closeout procedures outlined in the HUD published notice [CPD-23-04, Closeout Instructions for HOPWA Program Grants](#).

- The period of performance cannot be extended for CV grants. Timely spending of HOPWA-CV funds is important to ensure that the needs of people with HIV are met and remain stably housed during the COVID-19 pandemic. COVID-19 preparedness and response activities are especially important for the health and safety of immunocompromised people.

If you are a grantee having trouble drawing down grant funds in a timely manner, we are here to help! Please reach out to your Field Office Representative or your [HOPWA Desk Officer](#) for support. Technical Assistance is also available, [if requested](#).



Housing is an effective structural intervention in ending the HIV epidemic in the United States. Each year, HOPWA ensures housing stability for more than 100,000 American households that are low-income and living with HIV.

Want to know more about HOPWA? Go to https://www.hud.gov/program_offices/comm_planning/hopwa

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