Economic Development Initiative - Community Project Funding (CPF) Grants:

CPF Grantees Updates and DRGR/GPM Training

December 19, 2024

Event Webinar Logistics

1. Please note this event is being recorded and all audio lines are muted.

2. The recording, transcript, and slides will all be available on the HUD Exchange CPF website under "Past Trainings" and the "General Resources" Sections:
https://www.hudexchange.info/programs/cpf/

Asking a Question During the Presentation

- Please open the **Q&A panel** with the associated icon at the bottom of your screen. All content-related questions should be posted here by typing your message in the box provided and hitting enter to send.

- We encourage you to **ask questions** using **Q&A** Zoom features.

- We will answer selected submitted questions at the end of the webinar.

- Because **all Fiscal Year CPF grantees** were invited to this webinar on this specific webinar they will not be taking questions "live".

- HUD may post a **webinar FAQ or Q&A** response document after the event.

CPF Grantees Updates Event Agenda

1. Leadership Welcome and Presenters

2. CPF Grantee Updates

3. DRGR Grant Processing Module (GPM)

4. Technical Assistance

5. Key Links and Resources

6. Action Items / Next Steps

7. Q&A (Submit your questions during the webinar via the Q&A feature)

Section 1:
Leadership Welcome and Presenters

Leadership Welcome

Reggie Harris

Deputy Assistant Secretary

Office of the DAS for Economic Development (ODED),

Office of Community Planning and Development (CPD)

Leadership Welcome

Brooke Bohnet

Associate Deputy Assistant Secretary for Economic Development

Office of the DAS for Economic Development (ODED),

Office of Community Planning and Development (CPD)

Presenters

Mark Sorbo, Acting Director, Congressional Grants Division (CGD)

Vaughn Watson, Congressional Grants Division (CGD)

Shantel James, Deputy Director, Congressional Grants Division (CGD)
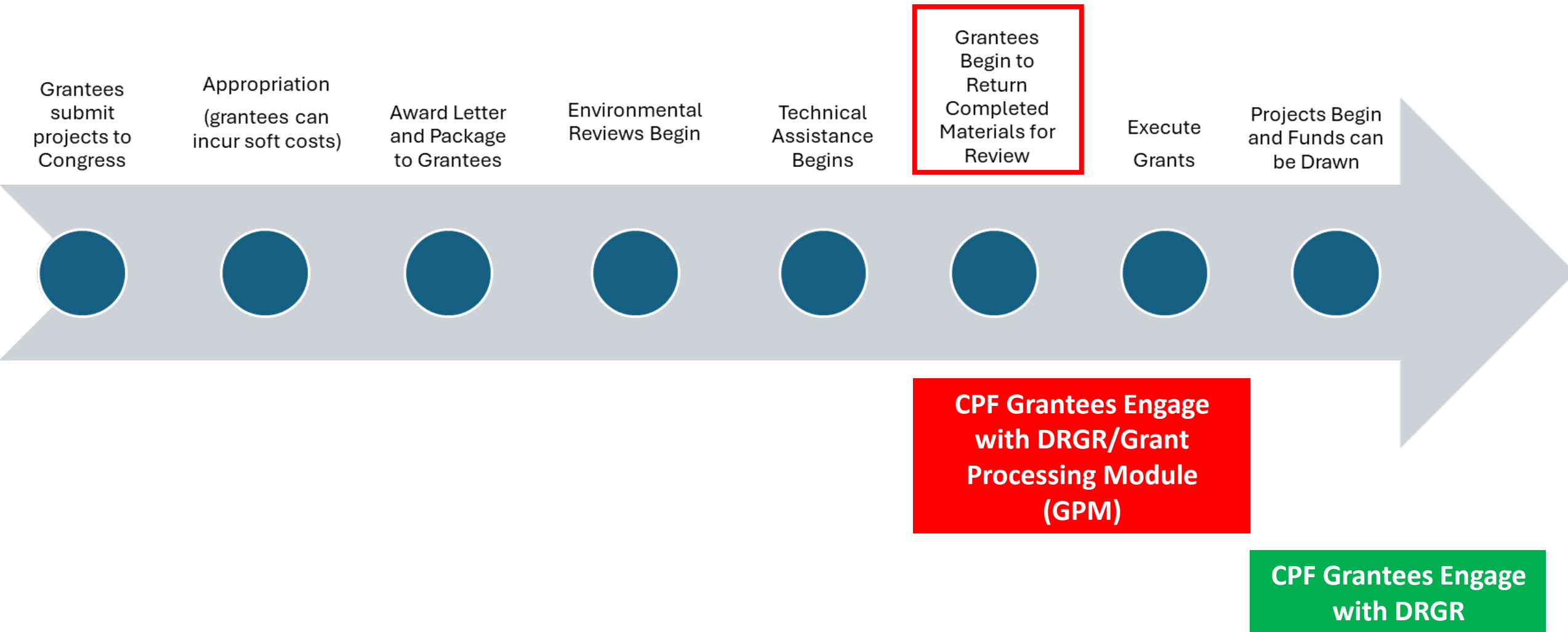
Section 2:
CPF Grantees Updates

Updates for all CPF Grantees

- Staff Updates
- Operations Updates
- Systems Updates
- Technical Assistance Updates

Section 3:
DRGR Grant Processing Module (GPM)

CPF Grantee Journey Map

Grantees submit projects to Congress

Appropriation (grantees can incur soft costs)

Award Letter and Package to Grantees

Environmental Reviews Begin

Technical Assistance Begins

Grantees Begin to Return Completed Materials for Review

Execute Grants

Projects Begin and Funds can be Drawn

CPF Grantees Engage with DRGR/Grant Processing Module (GPM)

CPF Grantees Engage with DRGR

Grant Award Package: CPF Grant Guides

Section 1: Background and Purpose

Section 2: Grant Award Process and Instructions
    2.1 Grant Award Process
    2.2 DRGR Overview
    2.3 Detailed Instructions

Section 3: Federal Requirements
    3.1 Requirements Under the Consolidated Appropriations Act, 2024
        (P.L. 118-42) and Further Consolidated Appropriations Act, 2024
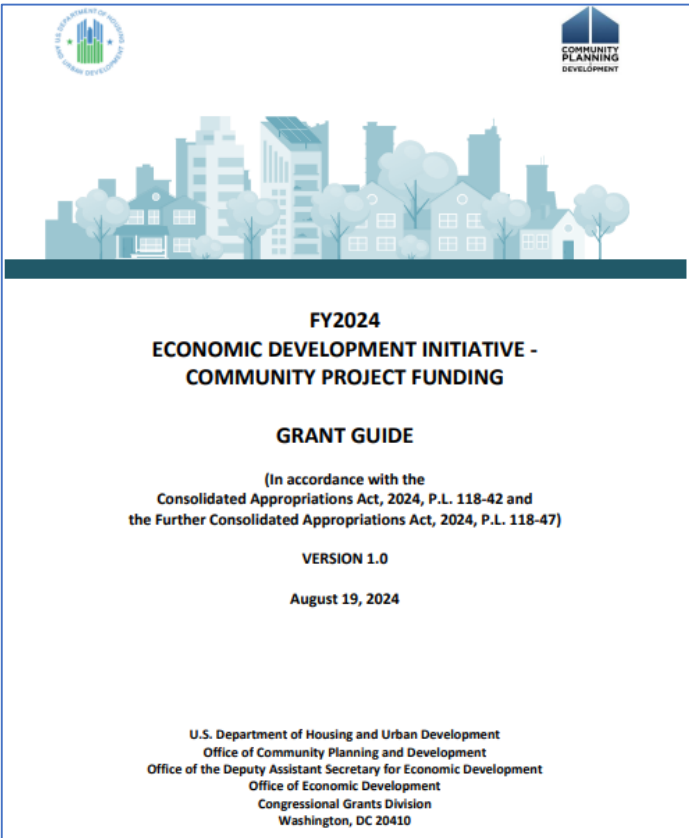   (P.L. 118-47)
    3.2 Cross Cutting Federal Requirements
    3.3 Detailed Environmental Review Guidance for FY2024 CPF Grants
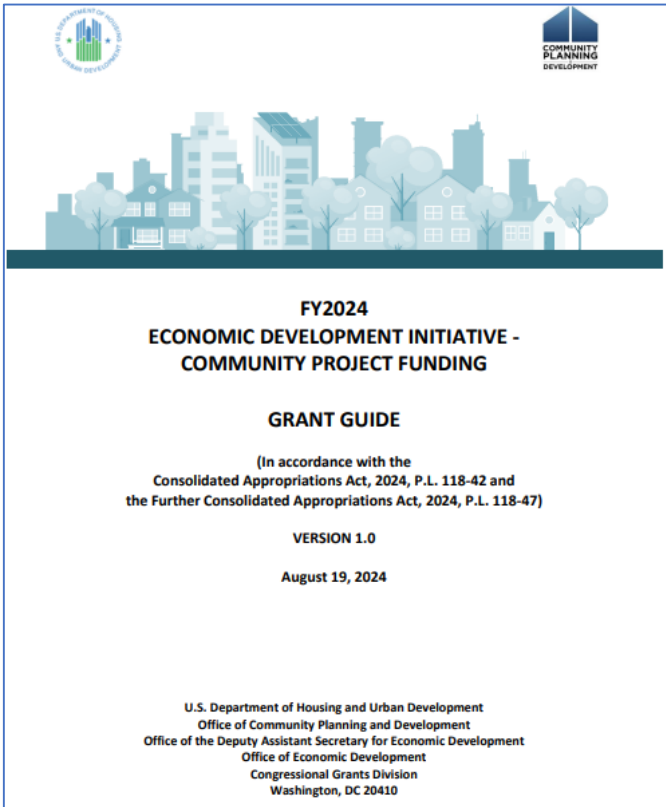   3.4 Build America, Buy America (BABA) Act Guidance for FY2024 CPF Grants

Section 4: Contact Information for Grant Officers, System Officers, and Regional Environmental Officers

Note: The image is from the FY24 CPF Grant Guide.

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CPF Grant Award Package: CPF Grant Guides

FY2024
ECONOMIC DEVELOPMENT INITIATIVE -
COMMUNITY PROJECT FUNDING

GRANT GUIDE

(In accordance with the
Consolidated Appropriations Act, 2024, P.L. 118-42 and
the Further Consolidated Appropriations Act, 2024, P.L. 118-47)

VERSION 1.0

August 19, 2024

U.S. Department of Housing and Urban Development
Office of Community Planning and Development
Office of the Deputy Assistant Secretary for Economic Development
Office of Economic Development
Congressional Grants Division
Washington, DC 20410

Section 5: Attachments

Attachment 1: Grant Agreement Submission Checklist
Attachment 2: Direct Deposit Sign-Up Form (SF-1199A)
Attachment 3: Change of Address Request (HUD-27056) Form
Attachment 4: Ask-A-Question (AAQ): Technical Assistance Guide
Attachment 5: CPF Frequently Asked Questions (FAQs)
Attachment 6: Sample Narrative Outline and Example
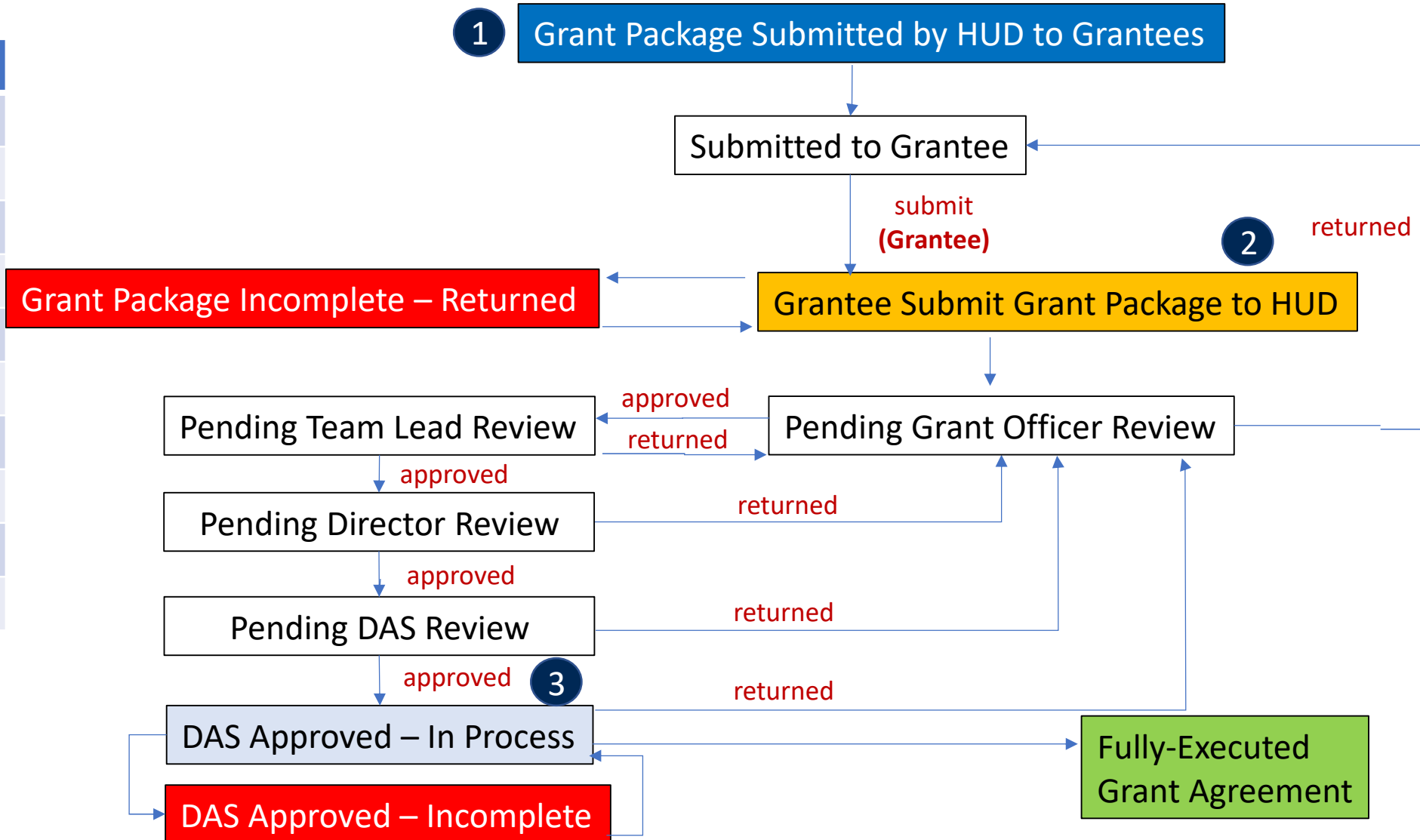Attachment 7: Sample Budget

Note: The image is from the FY24 CPF Grant Guide.

Disaster Recovery Grants Reporting System (DRGR): Grant Processing Module (GPM)

- All FY24 CPF Grantees (and some FY22 and FY23 CPF Grantees) will submit grant materials in the DRGR Grant Processing Module (GMP)

- DRGR will enable you to track the status of your grant materials package being processed

- Once your CPF Grant Materials are Approved by HUD you will receive your fully-executed (signed by Grantee and HUD) Grant Agreement.

- Grantees will also submit reports and payment requests through the online system

Disaster Recovery Grants Reporting System (DRGR): Grant Processing Module (GPM)

Document Generation by Phase	1	2	3
Grant Guide	x		
Grant Award (Final)	x		
Grant Agreement (Draft)	x		
Grant Agreement (Final)		x	
Grant Agreement (Executed)			x
SF-424 (Final)		x	
SF-424B (Final)		x	
SF-424D (Final)		x	
1044 (Draft)		x	
1044 (Final)			x

1 Grant Package Submitted by HUD to Grantees

Submitted to Grantee

submit **(Grantee)**

2 returned

Grant Package Incomplete – Returned

Grantee Submit Grant Package to HUD

approved

Pending Team Lead Review

returned

Pending Grant Officer Review

approved

Pending Director Review

returned

approved

Pending DAS Review

returned

approved **3**

DAS Approved – In Process

returned

DAS Approved – Incomplete

Fully-Executed Grant Agreement

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Disaster Recovery Grants Reporting System (DRGR): Grant Processing Module (GPM)

"New" DRGR/GPM Video Sharing Today that will be available on the HUD Exchange Website

1. EDI-CPF: How to complete and submit your grant package in the DRGR Grant Processing Module / 46 minutes (Created 12/13/24) / 46 minutes

"New" DRGR Videos that will be available on the HUD Exchange CPF Website

1. EDI-CPF: How to complete and submit your Action Plan in the DRGR System / 39 minutes (Created 12/13/24) / 39 minutes
2. EDI-CPF: How to request changes to Approved Project Narrative and/or Budget in the DRGR system / 20 minutes (Created 12/14/24) / 20 minutes

"Existing" DRGR Videos currently available on the HUD Exchange CPF Website

1. How to Add and Change Users / 5 minutes (Created 3/23/24)
2. How to Establish Projects / 5 minutes (Created 3/24/24)
3. How to Add Responsible Organizations / 5 minutes (Created 3/24/24)
4. How to Add Activities / 10 minutes (Created 3/24/24)
5. How to Set up Performance and Accomplishment Measures / 4 minutes (Created 3/24/24)
6. How to Submit an Action Plan for Review / 4 minutes (Created 3/24/24)

CPF Grantees Updates Event

PLAY VIDEO RECORDING

Section 4:
Grantee Technical Assistance

CPF Grantees Technical Assistance

Technical Assistance Available

- HUD Exchange CPF Website and HUD.gov EDI-CPF Website
- HUD Exchange "Ask-A-Question" Help Desk
- CPF FY22, FY23, and FY24 Grant Guides
- Other Onboarding Materials
- CPF Grant Officer Office Hours
- CPF FY22 and FY23 On-Call Technical Assistance

Upcoming Technical Assistance Support

- CPF FY24 Cohorts
- CPF FY24 Grantee Webinar Series
- CPF FY24 On-Call Technical Assistance

For more information and to stay abreast of updates and technical assistance resources available:

- Sign Up for the EDI-CPF ListServ
- Regularly Visit the HUD Exchange Community Project Funding Website
- Look for Emails from HUD

CPF Grantees Technical Assistance: DRGR TA Resources

HUD EXCHANGE

Home > Programs > Community Project Funding > CPF Resources by Fiscal Year (FY) Cohort

CPF Resources by Fiscal Year (FY) Cohort

General Resources for All CPF Grantees

General Resources for All CPF Grantees

DRGR Resources and Training

- CPF Quick Guide: Disaster Recovery Grant Reporting (DRGR) System
- DRGR Information and Resources
  - DRGR Guides, Tools, and Webinars
  - DRGR Login
- DRGR for CPF Grantees Video Series

https://www.hudexchange.info/programs/cpf/resources/#general-resources-for-all-cpf-grantees

CPF Grantees Technical Assistance: DRGR TA Resources

HUD EXCHANGE

DRGR for CPF Grants Video Series

November 14, 2023

🖨 Print   ◄ ShareThis

Explore this video series which guides Economic Development Initiative (EDI) Community Project Funding (CPF) grantees through key tasks in the Disaster Recovery Grant Reporting (DRGR) System.

- How to Add and Change Users
- How to Establish Projects
- How to Add Responsible Organizations
- How to Add Activities
- How to Set up Performance and Accomplishment Measures
- How to Submit an Action Plan for Review

https://www.hudexchange.info/programs/cpf/resources/#general-resources-for-all-cpf-grantees

CPF Grantees Technical Assistance: On-Call TA

CPF On-Call Technical Assistance allows CPF grantees to work one-on-one with a HUD TA provider on various elements of the CPF grants administration process

- Grant package submission
- Action plan submission
- CPF programmatic requirements
- Environmental review requirements
- DRGR/GPM systems troubleshooting

Availability:

- FY22 CPF and FY23 CPF grantees: Currently Available
- FY24 CPF grantees: Will become eligible for On-Call TA <u>once participation completed in a FY24 CPF Cohort and other existing TA resources</u>

Section 5:
Key Links and Resources

Support Shared During the CPF Grantee Welcome Webinar
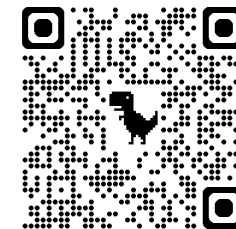
- Community Project Funding "Ask-A-Question" Help Desk:
   https://www.hudexchange.info/program-support/my-question/

- For the HUD Exchange CPF Website:
   https://www.hudexchange.info/programs/cpf/
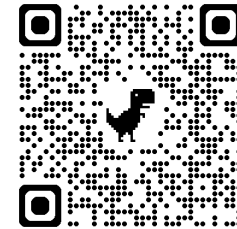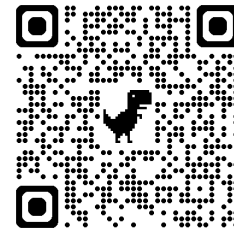
- For information about EDI-CPF grants:
   https://www.hud.gov/program_offices/comm_planning/edi-grants

- For information specifically about your CPF grants:
   https://www.hud.gov/program_offices/comm_planning/edi-grants/FY_2022
   https://www.hud.gov/program_offices/comm_planning/edi-grants/FY_2023
   https://www.hud.gov/program_offices/comm_planning/edi-grants/FY_2024

Section 6:
Action Items / Next Steps

CPF Grantees: Next Steps

- **All FY CPF Grantees**

- Watch DRGR videos and when available "New" DRGR/GPM and DRGR videos

- Notify us if you haven't received your DRGR login email (to the Authorized Representative). It will come from DRGRhelp@hud.gov. Be sure to check your spam folders.

- **FY22 CPF Grantees**
  - If needed, request CPF On-Call Technical Assistance for support

- **FY23 CPF Grantees**
  - If needed, request CPF On-Call Technical Assistance for support
  - Listen to previously held and recorded FY23 CPF Grantees Cohort Sessions

- **FY24 CPF Grantees**
  - Register for a FY24 CPF Cohorts to help you prepare and submit your Grant Materials to receive a fully-executed grant agreement.
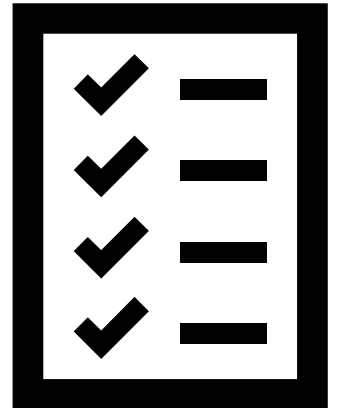
CPF Grantees: Key Contacts and Resources

Grant Officers, System Officers, and Regional Environmental Review Officers Contacts

https://www.hud.gov/sites/dfiles/CPD/documents/Community-Project-Funding-Portfolio-Assignments.pdf

Section 7:
Questions and Answers

Thank You! Happy Holidays and Happy New Year!